

**BOARD OF SELECTMEN
WORK MEETING - MINUTES OF APRIL 30, 2015
SHEPARD MUNICIPAL BUILDING**

PRESENT: David A. Delanski, Chairman, Robert E. Lavash, Sr. Vice-Chairman, Dario F. Nardi, Clerk
ATTENDEES: Tom Boudreau, Beverly Soltys, Cliff Fountain, Dave Johnson, Rebecca Acerra, Madeline Witaszek,
Fran Beaudry, Ken Lacey, Chelsea Tibbetts

Chairman Delanski called the meeting to order at 2:08 PM and dispensed with the Pledge of Allegiance in the Selectmen's Meeting Room in the Shepard Municipal Building.

The Board is meeting this afternoon to finalize pending matters prior to the departure from the Board of sitting Chairman David Delanski and general housekeeping items.

The Chairman announced this was a working meeting for the Board of Selectmen

Old Business:

Ratify signing of Amended ATM warrant

A motion to sign the Amended Annual Town Meeting Warrant, made by Mr. Lavash; second: Mr. Nardi- unanimous.

Highway Department –

Discussion will be on further action by the Board following meeting/investigation with department head and meeting/investigation with Town Counsel on matters going on in the Highway Department.

Mr. Nardi would like to see finalization on the matter involving concerns on vehicle inspections. The matter has been investigated, should be documented and put on file. Something should be put in writing to bring to some conclusion. There was discussion that a letter should be prepared - a letter of concern to the Highway Department Head concluding that DH is responsible for meeting compliance with the safety operation and inspection of department vehicles. A schedule should be maintained to avoid the problems that arose this past winter.

Additional discussion was had on a pending matter involving an internal problem within the department. Mr. Boudreau was advised that all concerns/complaints should be addressed 1st by the Dept. Head prior to referring to Selectboard. There was consensus of the Board that as Town Counsel has been involved in both matters; and has conducted investigations; they are best suited for the preparation of the letter(s) to Highway on these two matters. Mr. Delanski will contact Town Counsel.

Board of Health

Mr. Delanski allowed some time for BOH members to be present.

One day pouring license for Warren Cultural Council – Sat 5-16-15 @ Sen.Ctr.

A motion to allow the one day license for the Warren Cultural Council and to waive the fee, made by Mr. Lavash; second: Mr. Nardi – unanimous.

General Housekeeping:

Treasury Warrants and Invoices

Motion to accept warrant # 88 (payroll) and #89 (vendor) dated April 27, 2015 in the amounts of \$41,531.57 and \$61,236.25 respectively was made by Mr. Nardi; Second: Mr. Lavash – unanimous

Water/Sewer Dept – MassDOT Downtown Project

A discussion was had on the upcoming reconfiguration of the downtown. Original plans called for upgrades to water and sewer lines. Following design completion, MassDOT advised they would not consider costs of water/sewer lines as part of the project. Discussion is to how to mitigate additional costs in design/engineering, avoid disruption in the proposed project. Representatives from the Warren Water Department and Sewer Department are present. Estimated costs of water lines is \$50K and sewer \$113,000.00. Superintendent Dave Johnson could not speak for the Water commissioners but had been in contact with DOT and proposed offsetting costs of the lines with costs of the necessary inspections. Concern for all are the ageing pipes and to avoid breaking into new road.

Chairman returned to Board of Health discussion:

Board of Health

The Board received a complaint from a member of the Board of Health office; following an investigation by Town Counsel the Board has been informed there are no findings to support the complaint, therefore, following the recommendation from Town Council the Selectboard considers the matter resolved and closed with no further action to be taken. A formal decision from Town Council will be provided to all parties.

Water/Sewer Dept – MassDOT Downtown Project – continued:

Ms. Acerra remarked that in her contact with the Sewer Department, they were prepared to contribute \$12,741.00 for the manholes; Sewer Commissioner Francis Beaudry confirmed same. There was continued discussion on how to secure the additional funding; suggestions were from Chapter 90 funds; the Highway drainage and funding from the Water Department. Mr. Delanski noted the challenge for funding the Water Department portion; as they are not a Town department. The suggestion to upfront the costs and recoup via offsetting against hydrant rental fees, was turned down by Mr. Johnson “hydrant rental used for operating budget”. In conclusion, it was agreed additional research would be done to find funding sources, which without could potentially jeopardize the entire project. There was a consensus of the Board to meet again on Monday the 4th at 3:30 to continue the discussion.

Any pending matters with Chairman

Mr. Delanski announced his resignation from Capital Planning; as Alternate to CMRPC and his seat on CMRPO

Adjourn

Motion to Adjourn made by Mr. Lavash; Second: Mr. Nardi – unanimous at 3:00 PM.

Respectfully submitted,

Lorena Prokop
Administrative Secretary

Dario F. Nardi, Clerk